

# Little Snoring Parish Council

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Present:

J Buck, S Harvey, L Mason (co-opted), M Kennedy (Chair), L Spanton, A Talbot (Vice-Chair), and: A Green (District Councillor), S Aquarone (County Councillor) arrived at end of meeting, and seven members of the public.

## Meeting of the Parish Council on

**Monday 11 September 2017 at 7.30 pm**, in the Community Room on the Playing Field

Karen O'Kane (from NCC Better Broadband for Norfolk) gave a presentation about broadband provision in the village and answered questions.

## MINUTES

Welcome

1. **Apologies** from PCSO J Robotham (SNT Fakenham).
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below.
3. **To co-opt new members to fill two vacancies**
  - i. It was agreed to co-opt Lee Mason and he completed a declaration of office.
  - ii. It was decided to wait to fill the second vacancy to allow the new council to settle in.
4. **Minutes of the previous Meetings** (10 July) were approved and signed as a true record.
5. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.

6. **The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**

A member of the public asked about the SAM2 and the possibility of 20 mph speed limit at the school. The Clerk explained that the SAM2 was owned by the Parish Council and a new group of volunteers was meeting soon to organise its deployment. It was currently on The Street. She also explained that Highways had previously looked at a request for a reduced speed limit by the school and the area did not meet the criteria. Furthermore during school drop-off and pick-up it the parked cars effectively reduced the speed.

Other members of the public raised concern about the grass cutting at The Pastures and questioned whether it had been cut as per the contract of every two weeks.

NNDCllr Ann Green asked if the Parish Council was thinking of doing a Neighbourhood Plan. Saxthorpe and Corposty have completed one and Great Ryburgh was in the process of doing one. She reported that most of the parish councils in the vicinity of Fakenham were opposed to District Council's proposal to sell Highfield Car Park for development.

NCCllr Steff Aquarone (arrived at the end of the meeting)

Briefed by the Council's head of finance on the details of the budget adjustments following the Budget Statement which intimated that Central Government funding of County Councils is likely to reduce to zero by 2022. The savings figure that has been circulated is £100m. However, I have learned that the £100m the County Council needs to save is not 'in total during 2018-22', but per year by 2022. This means in total £175m less will be spent on services during this four-year term. Clearly this is a problem that would be facing any administration however I was also shocked (but not surprised) at how the savings have been front-loaded so as to avoid there being any new savings in the next election year. The effect of forcing these savings through earlier

Signed: \_\_\_\_\_

Chair

*M Kennedy*

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11.13.17

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rather than later again has a big impact on the total reduction in what is being spent on services. If the savings were distributed more evenly across the four years the total reduction in spending in the period would be £156m, not £175m. As I have asked previously: would parishioners please let me know if they feel services are being cut, so I can defend the interests of the community with reference to the Council Leader's pledge of "no cuts to frontline services".  
The Chair re-opened the meeting.

### 7. Highways

i. Items to report: none.

8. **SAM2:** volunteers to meet soon to arrange rota etc.

### 9. Planning

#### i. Applications received since the previous meeting:

a. **Old Rectory, Great Snoring Road:** Demolition of steel framed barn and outbuildings, erection of barn for storage and recreation accommodation, loggia and garage/storage building and change of use of agricultural land to garden (amendments to previously approved scheme ref no PF/16/1173) ref PF/17/1281. Link circulated. No objection.

#### ii. Decisions made by NNDC

a. Erection of detached double garage and new ground floor window and Juliet balcony on the rear elevation of the dwelling at **Greenacres**, The Street ref: PF/17/0708. APPROVED.

### 10. Annual Return for the year ended 31 March 2017

- i. To note completion of annual return and comments from Mazars, External Auditors: *'On the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met. Other matters not affecting our opinion which we draw to the attention of the smaller authority: Fixed assets Box 9 was initially incorrect due to an erroneous entry. The figure was correct on the various analysis but the figure on the annual return was understated by £57. In future the Council should ensure that the Annual Return is accurate and complete.'*
- ii. It was noted that the relevant documents have been put on the notice boards and uploaded to the website as required.

### 11. Financial Business

#### i. The balances on bank statements were confirmed as:

	30/08/2017
Business Saver Account	£6,347.36
Community Account	£2,521.65
	£8,869.01

- ii. **Receipts** since the previous statement: NNDC (hire of Community Room for election) £50; HMRC (VAT refund) £1,504.23; NCC (recycling credits): glass June/July £29.58; paper April/May £32.34; textiles Nov-April £20.89
- iii. **Standing order / direct debit payments** since previous meeting: Anglian Water £13.00 (July) £11.50 (August); CGM Group: £559.80 (July); £1,478.40 (August including repairs to football pitch); nPower £6.48. Salary and on-costs.
- iv. **The following payments were approved**

to whom (details of payment)	cheque no.	Amount
Joanna Otte (expenses)	100711	52.33

Signed: \_\_\_\_\_

Chair

M Kennedy

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Mazars (external audit)	100712	120.00
L Elderton (materials from Jewsons)	100713	92.28
I Riches (rubber beading from S.A.M windows)	100714	14.00
I Riches (and L Elderton) installing windows & doors	100715	450.00
Cheques made between meetings		
J Stonell (repairs to matting by JMC Gardening and Landscape Services)	100709	54.00
Play Inspection Co Ltd (annual inspection)	100710	78.00

### 12. Presentation of the village and Reports

- i. **Health and Safety:** S Harvey: notice board on Holt Road – monitor loose fitting; five new tiles to be purchased for the bus shelter; SH will cut back foliage by road signs and spray car park.
  - a. **Annual Playground Inspection Report 2017.** It was agreed to ask Henry Cleverly to carry out the necessary repairs (rotten wood and rusted areas on climbing frame and treat). NNDC would be informed of the repairs required on their fence and springer.
  - b. **Signs for Playing Field:** dogs on leads, clean up after you dog, uneven surface. The Clerk would meet up with Jeff Stonell to identify appropriate places for the signs. It was also suggested that 'clean up' signs could be put on the tracks beyond the Church.
  - c. **Repairs to surface of football pitch** carried out by CGM (extra soil on edge of field, near car park, for use for minor repairs).
- ii. **Verge cutting.** Complaints from residents at The Pastures were noted. It was agreed that the Clerk would contact CGM to discuss problems and set up a system for monitoring the cuts. It was also noted that there were no problems with the other areas including the Playing Field and they were all looking much better than in previous years.

### 13. Community Room

- i. Grant of £2,500 received from Dudgeon Community Fund for improvements to facilities. **Windows and doors** (supplied by IC Systems). Despite a few problems (windows all required extra battens and sealant as they were too small; rubber beading for the windows on the doors had to be purchased as the length that was sent was the wrong size; no installation instructions had come with the doors) all the windows and doors had been installed by Lee Elderton and Ian Riches. However they required further information about the doors as at present they opened outwards but it was necessary for the small door to open inwards to allow wheelchair / scooter access. Thanks to Lee and Ian for doing this.

### 14. Correspondence: circulated as usual.

- i. It was noted that two areas (the Playing Field and the Primary School playground) had been identified for consideration by the District Council as Local Green Spaces.
- ii. A letter of thanks for the donation of £30 for the quiz prizes had been received the PCC. The Flower Festival raised £2,225 for church funds (divided between the General and the Fabric funds).

### 15. Any other business for placing on the agenda for the next Meeting.

- i. Setting the Budget and Precept for 2018-19

### 16. To confirm date and time of next Meeting on Monday 13 November 2017 at 7.30 pm

The Chair closed the Parish Council meeting at 8.40 pm

Signed: \_\_\_\_\_

Chair

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Date

13-11-17

**Little Snoring Parish Council**  
**Meeting of Little Snoring Playing Field Association**  
Following the Parish Council meeting on 11 September 2017

1. **Minutes** from the previous meeting 10 July 2017 were approved and signed.
2. **Financial business**
  - i. **Balance** in account for Lt Snoring Playing Field on 10 August 2017: £2,401.64
  - ii. **Receipts:** Little Snoring Pre-School rent (2 months): £30.
  - iii. **Payments to approve:** none
3. **Other business**
  - i. To note that the Rampant Horse Football Club will not be using the facilities this season as they are unable to field a team.

Meeting closed at 9.45 pm

Signed: \_\_\_\_\_  
Chair

Date \_\_\_\_\_