

# Little Snoring Parish Council

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Present: J Buck, S Harvey, L Mason, M Kennedy (Chair), L Spanton, A Talbot (Vice-Chair),  
and: A Green (District Councillor)

**Meeting of the Parish Council on Monday 13 November 2017 at 7.30 pm,**  
in the Community Room on the Playing Field

## MINUTES

Welcome


1. **Apologies** from S Aquarone (County Councillor).
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below.
3. **Minutes of the previous Meetings** (11 September) were approved and signed as a true record.
4. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
5. **The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**

NNDCllr Ann Green reported that there would be some building work (retirement flats) on the Highfield car park. The remaining car park would be resurfaced and become pay and display. She also reported that she had joined a new group of independent conservatives at the District Council.

The Chair re-opened the meeting

6. **Highways**
  - i. Items to report
    - a. Flooding at the top of The Street and damage to the verge.
7. **SAM2:**
  - i. Being moved around the village: has been on The Street, now on Kettlestone Road.
  - ii. The Clerk was asked to check with Westcotec if it requires regular re-calibration /servicing.
8. **Planning**
  - i. **The following applications received since the previous meeting were considered.**
    - a. Demolition of detached garage and erection of two-storey side extension and attached single garage at **9 Bell Close** ref: PF/17/1635. Link circulated. No objection.
    - b. Erection of detached double garage at **Acorns, The Street** ref: PF/17/1807. Link circulated. No objection.
  - ii. **Decisions made by NNDC were noted.**
    - a. Demolition of steel framed barn and outbuildings, erection of barn for storage and recreation accommodation, loggia and garage/storage building and change of use of agricultural land to garden at **The Old Rectory, Great Snoring Road** (amendments to previously approved scheme ref no PF/16/1173) ref PF/17/1281. **Approved.**

Signed:

  
Chair

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Date

08.01.17

## Little Snoring Parish Council

9. **Donations:** It was resolved that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.
- i. It was agreed to make a donation to the Royal British Legion Poppy Appeal of £50.
  - ii. It was agreed to make donations to organisations which are of benefit to residents as follows: £25 each were made to CAB, East Anglian Air Ambulance, Tapping House (Hospice), and Heritage House (day care centre).
  - iii. It was agreed to make donation of £200 towards grass-cutting at the Churchyard.

### 10. Financial Business

- i. **The balances on bank statements were confirmed as:**

| <b>30/10/2017</b>      |            |
|------------------------|------------|
| Business Saver Account | £8,746.36  |
| Community Account      | £3,200.98  |
|                        | £11,947.34 |

- ii. **Receipts** since the previous statement were noted: NNDC: Precept £4,150 & LCTSG: £249; Norfolk ALC £100 (Transparency Code fund for scanner/printer); NCC: recycling credits (glass July- Sept £68.27;
- iii. **Standing order / direct debit payments** since previous meeting were noted: Anglian Water £23 (Sept & Oct); CGM Group: £322.80 (Sept); Opus Energy £4.70. Salary and on-costs.

- iv. **The following payments were approved**

| to whom (details of payment)   | cheque no. | Amount |
|--|------------|--------|
| Indigo Waste Services Ltd (bottle bank)  | 100716     | 14.40  |
| Joanna Otte (expenses including £100 from Transparency code fund grant towards scanner/ printer) | 100717     | 148.54 |
| Royal British Legion (poppy appeal)  | 100718     | 50.00  |
| Citizens Advice Bureau (donation)  | 100719     | 25.00  |
| East Anglian Air Ambulance   | 100720     | 25.00  |
| Tapping House Hospice (donation)   | 100721     | 25.00  |
| Heritage House day care (donation)   | 100722     | 25.00  |
| Lt Sn PCC (donation for church yard maintenance)   | 100723     | 200.00 |

- v. Instruction to Barclays to **change the sort code for standing order** payment to Norfolk Pension Fund was approved and signed.

### 11. To consider and set the Budget and Precept for 2018-19

- i. The figures on the draft budget were reviewed. It was noted that there was also approximately £250 income from recycling credits.
- ii. It was agreed that there were no additional likely calls on planned expenditure.
- iii. It was agreed to accept the Local Council Tax Support Scheme Grant from NNDC of £463.
- iv. It was agreed to set the Precept for 2018-19 at £8,400 (an increase of 1.2%)
- v. The Precept form for the District Council was completed and signed.

### 12. Presentation of the village and Reports

- i. **Health and Safety:**

- a. S Harvey: tiles for bus shelter roof (four to replace the broken ones, and one spare); growth round road signs to be cut back; car park to be sprayed; grass growing in kerbs.
- b. L Mason offered to assist S Harvey with the checking. The Clerk would email the check list.

Signed: \_\_\_\_\_

Chair

Date

28.10.17

## Little Snoring Parish Council

- ii. **Annual Playground Inspection Report 2018:** quotes requested: H Cleverly & NGF Play Ltd. The Council took up L Mason's offer to ask another local person to do the work.
- iii. **Signs for Playing Field:** dogs on leads, clear up after you dog, uneven surface. Jeff Stonell and Lee Mason would do this.
- iv. **Good Neighbours:** No calls or interest for over a year. It was confirmed that the petty cash and bank account for the Good Neighbours project have been closed and the balance credited to Little Snoring Charity.
- v. Following a discussion it was agreed that the use of the notice boards would continue as it is – there would be no charge for putting up notices / advertisements. It was also agreed to keep the newsletter as an information sheet rather than a magazine with advertisements as that was time-consuming to organise and would not pay for itself in a small village.

### 13. Community Room

- i. Pre-School photos on 12 November
- ii. Mince Pie Coffee Morning on 6 Dec 10 – 12 (fundraising arranged by the PCC)
- iii. L Mason suggested organising a WWI commemoration, exhibition / archive for the village and to get the Primary School involved. A 'call for memorabilia and stories' would be put in the newsletter.

### 14. Correspondence: circulated as usual.

- i. To note that residents for The Pastures pleased with the recent grass cutting.

### 15. Any other business for placing on the **agenda for the next Meeting.**

- i. WWI commemoration
- ii. Welcome pack for new residents

### 16. To confirm date and time of next **Meeting on Monday 8 January 2018** at 7.30 pm

The Chair closed the Parish Council meeting at 8.20 pm.

## Meeting of Little Snoring Playing Field Association

Following the Parish Council meeting on 13 November 2017

1. **Minutes** from the previous meeting 11 September 2017 were approved.
2. **Financial business**
  - i. **Balance** in account for Lt Snoring Playing Field on 31 Oct 2017: £2,431.64
  - ii. **Receipts:** Little Snoring Pre-School rent (2 months): £30.
    - a. It was agreed to make a donation of £650 to Little Snoring Parish Council towards maintenance of the playing field.
3. Other business

Meeting closed at 8.30 pm

Signed: \_\_\_\_\_

Chair

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Date

08.01.17