

Little Snoring Parish Council

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Present: J Buck, S Harvey, M Kennedy (Chair), S Price, C Redford, L Spanton, A Talbot (Vice-Chair),
and: T FitzPatrick (District Councillor) and six members of the public

**Meeting of the Parish Council on
Monday 9 March 2020 at 7.30 pm in the Community Room**

MINUTES

Welcome

1. **Apologies** from S Aquarone (County Councillor) were accepted.
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below. None.
3. **Minutes of the previous Meetings** (13 January) were approved and signed as a true record.
4. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
5. **The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**

Members of the public raised concern about the **speed and volume of traffic** in the village in the last few years. For instance on The Street the traffic coming from Great Snoring direction was a danger for walkers and the children playing in the road; a recent incident on the corner by the church when a driver lost control caused approximately £9,000 of damage to the Anglian Water compound. A request was made for the SAM2 to be put on the post near the bus shelter. Members of the public also suggested setting up a Speed Watch Team. It was explained that this required at least 6 volunteers who would be willing to go out at least once a week to monitor the traffic. No one present wanted to put their names forward.

It was explained that the Parish Council was aware of the issue of traffic and over the years had put a number of measures in place in conjunction with Highways: for instance the 'Welcome to Little Snoring Please Drive Carefully' signs on the hill above the church on the approach to the village, at the top of The Street and on Thursford Road; the warning signs 'pedestrians in the road' at two locations on The Street; the pavement from the junction of Thursford Road with The Street round to the primary school; the Parish Council had purchased the SAM2 (with a Parish Partnership Grant for 50% of the cost from the County Council) which was used to monitor the traffic at various places around the village and to encourage drivers to keep to the speed limit.

It was suggested that the school might be able to do something for the newsletter and perhaps some signs when they do their road safety training.

The Clerk was asked to get quotes for 'please drive carefully' stickers for wheelie bins.

NNDCllr T FitzPatrick circulated a written report.

The Chair re-opened the meeting

6. **Highways:**
 - i. Items to report: none.

Signed:

Chair

Date 10/5/20

Little Snoring Parish Council

7. SAM2: Report

- i. The monitor had been on the post at Crossways between 20 December and 10 February. It recorded just under 255,000 vehicles (about 5,000 per day). The 85th percentile speed was 42.2mph (speed limit 40 mph) and the average speed was 35.4 mph. The maximum recorded speed was 95 mph on 12 January at 22.45. The morning peak was 10 - 11 am with approximately 380 vehicles counted; the afternoon peak was 4 - 5 pm with approximately 470 vehicles counted.

8. Planning

i. Applications received:

- a. PF/20/0036: Two storey side extension and single storey rear extension; front porch at 7 **Oaklands**. Link circulated. No objection submitted on 23 January.
- b. PF/20/0279: Conversion of garage to habitable accommodation and associated works and enlargement of front dormer window at **Janeves, Thursford Road**. Link circulated. No objection submitted 3 March 2020

ii. Decisions made by NNDC

- a. PF/19/2037: Single storey rear extension and side extension to garage at 8 **Stevens Road**. APPROVED.
- b. PF/20/0036: Two storey side extension and single storey rear extension; front porch at 7 **Oaklands**. APPROVED.

iii. Street naming and number:

- a. NP/20/0021: development on the corner of Kettlestone Road and Holt Road. To consider the suggested names Chaps Way, Penny Lane, Woods Place. It was agreed that Woods Place was the most acceptable.

9. Financial Business

i. The balances on bank statements as at 30 January 2020 were confirmed as follows:

Savings Account £11,169.63; Current Account £2,474.56

ii. Receipts since the previous statement: Cuppa in the Community £47; NNDC (hire of hall for election) £50.

iii. Standing order / direct debit payments since previous statement: Anglian Water £10.00; Opus Energy £23.32; Salary & on-costs.

iv. The following payments were approved

to whom (details of payment)	cheque no.	Amount
Laura Galbraith (going digital photography presentation)	100797	74.00
Laura Galbraith (going digital photography workshop)	100798	300.00
Joanna Otte (expenses)	100799	53.85
Norfolk Parish Training and Support (annual subs)	100800	91.00

10. Presentation of the village and reports

i. Health and Safety:

- a. Report (assets around the village)
- b. Annual Play Ground inspection: recommended repairs to be carried out by Mr Cleverly: repairs on climbing frame outstanding – to be followed up.
- c. **Notice boards:**
 1. The one on Thursford Road needs to be moved and have new legs / footings. It was agreed that J Buck would ask John to do the work.
- d. **Village Sign:** (Repainting. Estimate from Brian Ashby – approx £100)

11. Community Room

i. Maintenance:

Signed: _____

Chair

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Date

15/01/20

Little Snoring Parish Council

a. Roof: quotes for repair / re-covering

1. A Keeble Roofing: re-felting (1 layer of 2.5 mm and 1 layer of 4mm): £1,750 (no VAT)
2. Fisher Bullen: remove and replace flat roof: £7,659.50 (plus VAT)

b. Sound absorption insulation

1. APS including installation £1,975 (plus £395 VAT)
2. JCW Acoustic Supplies 3 x box of 10 tiles including carriage £855 (plus £171 VAT)

The application to Big Society Fund had been successful with a grant of £2,000 awarded. The acceptance forms were completed.

ii. **CPR and Defibrillator training** provided by the Air Ambulance (for a donation): 2 March at 7 pm. Thirteen people attended and a donation of £61.60 was made to the Air Ambulance.

iii. **Cuppa in the Community:** on third Monday in the month (Jan – Mar from 12 noon. April – December 2 – 4 pm).

iv. Art and Crafts in the Community Room:

- a. Drawing classes with Glyn Rand coloured pencil group to take place in April 20 – June 1.
 - b. Photography workshop: initial meeting on 4 Feb. Full day workshop 15 March.
 - c. Creating a Wildflower Meadow – talk and practical to be arranged.
 - d. A suggestion to have make a wildlife pond was considered. However it was agreed that there was no suitable site and there were health and safety concerns and maintenance issues which would need to be addressed.
- v. It was agreed to allow the Primary School to use the Community Room for meetings when required as long as they cleaned up afterwards.

12. **Art and Craft Fair:** not going forward.

13. **Correspondence:** circulated as usual.

14. Reports from Councillors and business for placing on the **agenda for the next Meeting.** None.

15. Next meeting of Parish Council is on **Monday 11 May 2020** at 7.30 pm in the Community Room: Annual Parish Meeting and Annual Meeting of the Parish Council

16. Evaluation of the role of Clerk and setting the appropriate SCP on the national pay scale.

Members of the public and the Clerk were asked to leave because of the confidential nature of the business concerning the employment. The resolution to exclude the public is in accordance with the Public Bodies (Admission to Meetings) Act 1960.

- i. The new SCP for the Clerk was agreed to take effect from 1 April 2020.
- ii. **Changes to standing order instructions** in respect of increase in pension contributions and changes to salary were approved and signed.

Parish Council meeting closed

Signed: _____

Chair

Date

18/5/20