Clerk Joanna Otte, Little Manor, Thursford Road, Little Snoring, NR21 0JN tel: 01328 822366

Email: [littlesnoringpc@googlemail.com](mailto:littlesnoringpc@googlemail.com) website: <http://littlesnoringparishcouncil.norfolkparishes.gov.uk/>

Present: J Buck, S Harvey, S Price, C Redford, L Spanton, A Talbot (Vice-Chair),

and: T FitzPatrick (District Councillor)

Meeting of the Parish Council

on Monday 8 March 2021 at 7.30 pm via Zoom

(in accordance with the Coronavirus Act 2020)

**Minutes**

Welcome

1. **Apologies** from M Kennedy (unable to log-on properly) and S Aquarone (County Councillor) were accepted.
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below. None.
3. **Minutes of the previous Meetings** (11 January) were approved for signing at a later date.
4. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
5. **The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**
   1. Report from NNDCllr Tom FitzPatrick was circulated via email including information about customer services, Covid related support, the new taxi policy with handbook, funding available for affordable homes provision across the District (using section 106 payments). He reminded people to do the Census online (however help was available for those who were unable to do that). The District Council along with political parties are encouraging people to apply for postal voting for the County Council and Police and Crime Commissioner elections on 6 May.

The Chair re-opened the meeting

1. **Highways**:
   1. Items to report: nothing
2. **SAM2:** Report
   1. Location: The Street by the bus shelter (traffic coming from Great Snoring). Top speed 55mph at 3.45 pm on 4 February. Average speed 24 mph; 85th percentile 33 mph. Total number of vehicles 7,155; seven-day average 229.
   2. Next location: Kettlestone Road – to monitor traffic using the school – then it will go back to Holt Road.
3. **Planning**
   1. Applications received:
      1. PF/21/0183: Two storey and single storey extensions to dwelling at **Elder House, Holt Road.** Link circulated. No objection submitted on 2 March.
   2. Decisions made by NNDC: none
4. **Financial Business**
   1. **Bank balances as at 29 January 2021:** Savings ac £10,729.92; Current ac £1,497.90
   2. **Receipts** since the previous statement: interest 32p
   3. **Standing order / direct debit payments** since previous statement: Anglian Water £30.00; Opus Energy £38.19; CGM grounds maintenance £353.40; Salary & on-costs.
   4. **Donations:** To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure
      1. It was agreed to make a donation of £50 to **Citizens Advice.**
   5. **The following payments were approved**

|  |  |  |
| --- | --- | --- |
| to whom (details of payment) | cheque no. | Amount |
| Indigo Waste Services Ltd (emptying bottle bank) | 100827 | £21.60 |
| The Play Inspection Co Ltd (inspection at Pre-Sch contribution of £104.50 received from Pre-School) | 100829 | £125.40 |
| Joanna Otte (expenses) | 100830 | £96.40 |
| Norfolk Parish Training and Support (annual subs) | 100831 | £93.00 |
| Citizens Advice (donation) | 100832 | £50.00 |

* 1. **Employment**
     1. **Pensions Contributions**: The annual uplift for the employer’s contribution to the pension scheme from by 0.5% was formally approved along with the amended standing order instruction to the bank: monthly payment of employer’s and employee’s contribution to change from £81.57 to £83.00 from April 2021.
     2. **Local Government Pay Claim: It was noted that t**he national employers body have said that they will be unable to respond to the unions’ pay claim until after the May elections – so once again there would be a delay before an agreement is achieved, again resulting in a time lag in pay scales bring increased.  Unions representing local government workers have submitted a pay claim for an overall 10% pay increase.

1. **Presentation of the village and reports**
   1. **Health and Safety**:
      1. Plastic tree protectors are scattered at the playing field. It was agreed to meet up at 10 am on Sunday 14 March at the playing field for a tidy up.
      2. Report (assets around the village): yellow mat cover on pavement near Pantile Cottages covering a trench in the pavement – probably from a water connection. It was causing a hazard and has been there for at least three months.
      3. Dog mess on Kettlestone Road towards London Patch. It was agreed to get the signs from the storage container to put on the verge to remind dog walkers to clear up after their dogs.
      4. Annual Inspection of playing field recommended repairs to be carried out by Play Maintain cost £1,420.45 plus VAT(work has been delayed as they have been waiting for delivery of the seat – work to be carried out soon)
         1. Tighten bolts on wooden bench and wooden climbing frame
         2. De-scale and repaint corroded metal on wooden climbing frame
         3. Repair worn surface under swing
         4. Replace damaged seat on swing
2. **Community Room**
   1. Problem with rain water coming in at the bottom of the door. The man who installed the door has not responded to the Clerk’s request to see if the problem could be resolved. A couple of other workmen suggested that the whole door would have to be removed and reset. However, the problem does not appear to be happening at the moment so it was agreed to keep an eye on it for the moment.
3. **Correspondence:** circulated as usual.
   1. It was noted that the new wooden signposts in the village are part of the new **Walsingham Way**: a 37- mile walk following a pilgrim route from the Medieval City of Norwich to the shrine at Walsingham. More information can be found on the website: <http://walsinghamway.co.uk>

1. Next meeting: Annual Meeting of the Parish Council and Annual Parish Meeting is on **Tuesday 4 May 2021** at 7.30 pm (via Zoom)

Parish Council meeting closed at 7.50 pm

**Meeting of Little Snoring Playing Field Association**

Following the Parish Council meeting on 8 March 2021

1. **Minutes** of last meeting (11 January) were approved for signing.
2. **Financial business**
   1. **Balance** in account for Lt Snoring Playing Field on 29 January 2021: £1786.64
3. **Other business:** none.

Meeting closed at 8.51 pm