

# Little Snoring Parish Council

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To: S Harvey, S Price, C Redford, L Spanton, A Talbot (Vice-Chair),  
Cc: S Aquarone (County Councillor), T FitzPatrick (District Councillor) SNT Fakenham

You are summoned to a **Meeting of the Parish Council**  
on **Monday 28 November 2022 at 7.30 pm** in the Community Room

Signed:

Date:

## Agenda

Welcome

1. To consider **apologies** and reasons for absence.
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below.
3. **Minutes of the previous Meetings** (12 September) to be approved for signing.
4. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
  - i. To note that Chair met up with the Head of School, Ms Woodrow, to discuss how the Parish Council and Primary School could work together for the benefit of the community. The Hall (with facilities) was available for bookings outside school hours. It was confirmed that the outside lights at the school would be adjusted so that they would not be on throughout the night.
5. To consider **co-option** the fill the vacancies
6. **The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**  
The Chair will re-open the meeting
7. **Highways:**
  - i. Items to report
8. **SAM2:** Report
9. **Planning**
  - i. **Applications received:**
  - ii. **Decisions made by NNDC**
10. **Offshore Wind and the Holistic Network Design**
  - i. To note that the MP Jerome Mayhew responded to the letter. He explained that he was already raised the point that East Anglia should not be excluded from the Holistic Network Design and that the Offshore Wind needs to be addressed properly and not piecemeal.
11. **Donations:** To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.
  - i. Last year donations of £25 each were made to East Anglian Air Ambulance, Tapping House (Hospice), Heritage House (day care centre), and Norfolk Wildlife Trust; £50 to Citizens Advice and £325 to the PCC for churchyard maintenance.
  - ii. To consider making **donations** /grants to organisations.

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## 12. Financial Business

- i. Bank balances as at 28 October: Savings ac £14,609.18; Current ac £1,874.06
- ii. Receipts since 30 July: Funds from Spring Celebration in the Church (for churchyard conservation project) £268.38; NNDC Precept £6,250; Cuppa £70; booking for Community Room £15; HMRC VAT refund £1817.36; £25; NCC recycling credits £228.62; interest £2.79
- iii. Regular payments since 30 July: Anglian Water £34; CGM grounds maintenance £748.15; Opus Energy £49.25; Salary & on-costs.
- iv. To approve the following payments

to whom (details of payment)	Date	cheque no.	Amount
Fakenham Prepress Solutions (newsletter)	22/09/22	100888	£108.00
Joanna Otte (expenses)		100889	£72.60
Countrystyle Recycling Ltd (bottle bank)		100890	£21.00

## 13. Action Plan for the Parish Council

- i. *'Parish council is a local authority that makes decisions on behalf of the people in the parish and has an overall responsibility for the well-being of its local community. It is the level government closest to the community, with the district authority above it in the hierarchy. As it is the authority closest to the people, parish councils are invariably the first place people will go with concerns or ideas. For this reason they are a vital part of any community:*
  - *representing the local community*
  - *delivering services to meet local needs*
  - *striving to improve quality of life in the parish'*
- ii. How do we the councillors see that role being fulfilled? What do we plan to do, be that events or things like the SAM? How do we involve the community and get their feedback and ideas, so we are representative of them? If anyone immediately has ideas which might require expenditure next year, then we should discuss as it may need inclusion in the budget.
- iii. Aim to have agreement as part of an action plan for the year 2023-4.

## 14. Training - to cover roles and responsibilities of parish councillors

## 15. To consider and set the Budget and Precept for 2023-24

- i. Review the figures (see attached):  
Expected bank balance at the end of 2022-23: £11,948  
See list for reserved funds of £11,672 (including NNDC grant for Arts & Crafts: £1,172 remains)  
**Projected expenditure for 2023-24: £14,540**  
**Projected income for 2023-24: £14,503**  
**including a Precept of £12,600** (an increase of £100 or 0.8%)
- ii. Determine whether or not there are any other likely calls on planned expenditure.
- iii. Agree the precept for 2023-24
- iv. Complete the Precept form for the District Council

## 16. Presentation of the village and reports

- i. **Health and Safety:**
  - a. Report (assets around the village)
- ii. **Grass cutting** around the village
- iii. **Churchyard Conservation Project.** Report from the Working Group:
  - a. Clear-up day 27 October. Although it was rather wet, seven volunteers cleared a large area on the left of the path from the war memorial to the tower, a smaller area on the right of the path, the length of the path and along the south side of the Church, as well as removing the ivy from both the south and east walls. The arisings and waste plant material were put in the far right corner – about 14 builders sacks of 'grass', two sacks of

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brambles and nettles, and a trug of ivy. The right hand side of the path and the south and east sides for the Church were finished off the next weekend.

- b. The plan is to keep the area around the bench clear and tidy. (A wild rose growing next to a gravestone to the left of the bench). It was thought perhaps we could plant some low maintenance plants here such as lavender and rosemary (suggestions welcome).
- c. Thank you to all the volunteers.

### 17. Community Room

- i. Community Supermarket 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays 1 – 3 pm. To note that Little Snoring Charity is happy to pay the small registration fee if a person in the village needs it.

### 18. Community events / celebrations

- i. Working Group to celebrate the Coronation on 6 May 2023
- ii. To note that bottle Tombola and face paints are still to be used.

### 19. Newsletter

20. **Correspondence:** circulated as usual.

21. Next meeting: **Monday 9 January 2023** at 7.30 pm in the Community Room.

Chair to close the Parish Council meeting.

## Meeting of Little Snoring Playing Field Association

Following the Parish Council meeting on 28 November 2022

1. **Minutes** of last meeting (12 Sept) to be approved and signed.
2. **Financial business:** balance as at 10 Sept: £1510.45
3. To note that the **Annual Return** for 2021-22 has been made to the Charity Commission.
4. **Other business**