

# Little Snoring Parish Council

Clerk Joanna Otte, Little Manor, Thursford Road, Little Snoring, NR21 0JN tel: 01328 822366  
Email: [littlesnoringpc@googlemail.com](mailto:littlesnoringpc@googlemail.com) website: <http://littlesnoringparishcouncil.norfolkparishes.gov.uk/>

To: S Harvey, S Price, C Redford, L Spanton, A Talbot (Vice-Chair),  
Cc: S Aquarone (County Councillor), T FitzPatrick (District Councillor) SNT Fakenham

You are summoned to a **Meeting of the Parish Council**  
on **Monday 23 January 2022 at 7.30 pm** in the Community Room

Signed:

Date:

## Agenda

Welcome

1. To consider **apologies** and reasons for absence.
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below.
3. **Minutes of the previous Meetings** (28 November) to be approved for signing.
4. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
  - i. To note that PKF Littlejohn have been reappointed as the External Auditors by the Smaller Authorities Audit Appointments for the five year period 2022/23 to 2026/27.
  - ii. Thank you for donation received from Citizens Advice, Heritage House, Tapping House, Air Ambulance and the Norfolk Wildlife Trust.
5. **The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**  
The Chair will re-open the meeting
6. **Highways:**
  - i. Update on outstanding items
    - a. Controlling speed of traffic approaching village from Great Snoring. Response from Highways Engineer: 'The problem with most speed reducing measures is that drivers get used to them. The majority of drivers speeding will be those that use the road on a regular basis and think they know it well enough to drive faster. A new measure, such as gates, will have an initial impact but is likely to reduce over time although they do help to raise awareness especially to the new or infrequent driver. The most effective measure is to have the police carry out speed monitoring although they do have limited resources for this. Following that 'Community Speed Watch' is a very good measure but it does require several volunteers from the local residents.'
    - b. Parking on the pavement at Kettlestone Road. Response from the Police: 'We've been taking a look at this over the past few days and at various times including evenings and later at night. None of the Officers that have reported back to me have said they have seen any real issues with the parking in the location. The dropped kerb hasn't been obstructed when we've been, which would be my main concern, and the ones parked on the pavements haven't been causing an obstruction for pedestrians as the pavement is quite wide. We will continue to monitor on our travels through the village and I've asked Officers to take a note of any vehicle registrations in the future so I can write to the owners in the first instance. If it is still an issue after they have been written to then we may take further action.'
  - ii. Items to report

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## 7. SAM2: Report

## 8. Planning

### i. Applications received:

- a. PF/22/2569: Porch extension to front of dwelling at **23 The Croft**. Link circulated.

### ii. Decisions made by NNDC

## 9. Financial Business

- i. Bank balances as at 29 December: Savings ac £13,616.49; Current ac £1,835.56
- ii. Receipts since 29 October: booking for Community Room £15; NCC recycling credits £46.17; interest £7.31; payment for Baytree advert in newsletter £25.
- iii. Regular payments since 29 October: Anglian Water £34; CGM grounds maintenance £162.54; Opus Energy £56.19; Salary & on-costs.
- iv. To approve the following payments

to whom (details of payment)	Date	cheque no.	Amount
Fakenham Prepress Solutions (newsletter)	13/12/22	100898	£108.00
Countrystyle Recycling ltd (bottle bank)	04/01/23	100899	£12.00
The Play Inspection Company	04/01/23	100900	£208.80
Joanna Otte (expenses)		100901	£89.52

## 10. To consider and set the Budget and Precept for 2023-24

- i. Review the figures (see attached):

Expected bank balance at the end of 2022-23: £11,647

See list for reserved funds of £11,942 (including NNDC grant for Arts & Crafts: £1,172; and £270 for Churchyard Conservation Project)

**Projected expenditure for 2023-24: £15,660**

**Projected income for 2023-24: £15,423**

**including a Precept of £13,500** (an increase of £1,000 or 8%)

- ii. Determine whether or not there are any other likely calls on planned expenditure.
- iii. Agree the precept for 2023-24
- iv. Complete the Precept form for the District Council

## 11. Presentation of the village and reports

### i. Health and Safety:

- a. Report (assets around the village)
- b. Annual Playground Inspection Report: quotes are being sought to fix the items identified.
  1. Secure basketball net, remove excess thread and deburr or provide cap
  2. Clean and treat trim trail, benches and metal equipment
  3. Replace bearing on rocking see saw
  4. Replace rotten wood: steps and platform on climbing structure, trim trail and benches
  5. Replace missing fixings on climbing structure, basket swing
  6. Treat rusting components on climbing structure
  7. Reinstate surface at ball wall, bottom of slide, see saw
  8. Tighten loose fixings and replace worn bolts on metal climbing frame

### ii. Grass cutting around the village:

- a. Quote from FT Grounds Maintenance

## 12. Action Plan for the Parish Council

- i. *‘Parish council is a local authority that makes decisions on behalf of the people in the parish and has an overall responsibility for the well-being of its local community. It is the level government closest to the community, with the district authority above it in the hierarchy. As*

## **Little Snoring Parish Council**

*it is the authority closest to the people, parish councils are invariably the first place people will go with concerns or ideas. For this reason they are a vital part of any community:*

- *representing the local community*
  - *delivering services to meet local needs*
  - *striving to improve quality of life in the parish'*
- ii. How do we the councillors see that role being fulfilled? What do we plan to do, be that events or things like the SAM? How do we involve the community and get their feedback and ideas, so we are representative of them? If anyone immediately has ideas which might require expenditure next year, then we should discuss as it may need inclusion in the budget.
- iii. Aim to have agreement as part of an action plan for the year 2023-4.

### **13. Community Room**

### **14. Community events / celebrations**

### **15. Newsletter**

### **16. Correspondence:** circulated as usual.

### **17. Next meeting: Monday 13 March 2023** at 7.30 pm in the Community Room.

Chair to close the Parish Council meeting.

## **Meeting of Little Snoring Playing Field Association**

Following the Parish Council meeting on 23 January 2023

- 1. Minutes** of last meeting (28 Nov) to be approved and signed.
- 2. Financial business:** balance as at 30 Dec: £1540.45
- 3. Other business**