

# Little Snoring Parish Council

Clerk Joanna Otte, Little Manor, Thursford Road, Little Snoring, NR21 0JN tel: 01328 822366  
Email: [littlesnoringpc@googlemail.com](mailto:littlesnoringpc@googlemail.com) website: <http://littlesnoringparishcouncil.norfolkparishes.gov.uk/>

To: G Brown, S Harvey, S Price (Vice-Chair), C Redford, L Spanton, A Talbot (Chair),  
Cc: S Aquarone (County Councillor), T FitzPatrick (District Councillor) SNT Fakenham

You are summoned to a **Meeting of the Parish Council**  
**on Monday 18 September 2023 at 7.30 pm** in the Community Room

Signed:

Date:

## AGENDA

Welcome

1. To consider **apologies** and reasons for absence.
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below.
3. **Minutes of the previous Meetings** (24 July) to be approved for signing.
4. To consider **co-opting** to fill the vacancy.
5. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
6. **The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**  
The Chair will re-open the meeting
7. **Planning**
  - i. **Applications received**
    - a. PF/23/1877: Retrospective application for the siting of a mobile home for an on-site warden to caravan park at **Caravan and Camping Park Crossways Holt Road**. Link circulated.
  - ii. **Decisions made by NNDC**
    - a. RV/23/1169: Variation of condition 2 (approved plans) of planning permission PF/21/2326 (Single storey rear extension connecting to garage (to be converted to habitable space) two storey porch extension) to allow alterations to height and fenestration of garage to be converted, and removal of workshop section. At **Little Manor Thursford Road**. APPROVED.
    - b. PF/23/1311: Single storey extensions to rear and side of dwellinghouse at **8 Holt Road**. APPROVED.
8. **Highways:**
  - i. Parish Partnership Scheme is open for applications for highway improvements – 50% of cost from the County Council (deadline 8 Dec for 2023-24).
    - a. To apply for a new radar for the SAM2 Unit: cost from Westcotec £898 + VAT.
  - ii. Items to report: <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
9. **SAM2: Report**
  - i. As it had been confirmed that an application could be made retrospectively to the Parish Partnership Scheme to cover 50% of the cost, a replacement radar had been installed and the unit was back up and running on the A148.

# Little Snoring Parish Council

## 10. Financial Business

- i. Bank balances as at 30 Aug: Savings ac £7,535.30; Current ac £1,172.40.
- ii. Receipts since 30 June: NCC recycling credits £25.82
- iii. Regular payments since 30 June: Anglian Water £34; FT Gds Maintenance £1050; CGM (playing field) £510.45; Salary & on-costs.
- iv. To approve the following payments

to whom (details of payment)	Date	cheque no.	Amount
Fenland Leisure Products Ltd (reissued following return from Barclays) previous chq 100922	23/08/23	100924	£4788.64
Fakenham Prepress Solutions (newsletter)	23/08/23	100925	£129.60
Westcotec (replacement radar for SAM2)	23/08/23	100926	£1077.60
Joanna Otte (expenses)		100927	£43.61
Countrystyle Recycling Ltd (bottle bank)		100928	£13.20

## 11. Presentation of the village and reports

- i. **Health and Safety:**
  - a. Report (assets around the village)
    1. To note with appreciation that the **Village Sign** has been repainted again.
    2. **Bus shelter** tiles and internal board of roof damaged. Quote:
      - a. Osier Developments: £1920 + VAT (may need access to mains water & electricity)
      - b. Walsingham Estate: £2290.51 + VAT (excl: cutting hedge back, rafter repairs)

## 12. Playground.

- i. Purchase of 2 x picnic benches for £135 (discount price - moving sale).
- ii. **Quotes for new equipment:**
  - a. **Online Playground:** Replace trim trail items (balance combo, log steps): £2930 and bench: £1290
  - b. **Kompan:** Total with discount **£30,640** (+ VAT)
  - c. **Sovereign:** Option 1: Yellowstone climbing structure and bench: **£6957.85**; Option 2: Drop rope traverse, inclined balance weaver, log traverse, walk & stretch posts, stepping stone, and bench: **£7854.50**; Post installation inspection £480
- iii. To consider how to **fund this project**.

## 13. Community Room

- i. Fire Extinguisher – arrange with Steward Safety Supplies

## 14. Churchyard Conservation Project

- i. Set a date for strimming and raking the long grass
- ii. To consider purchasing large wooden rakes for clearing the arisings about £40 each (£270 available from fund-raising event in April 2022).

## 15. Newsletter

16. **Correspondence:** circulated as usual.

17. Next meeting of the Parish Council: **Monday 13 November 2023** at 7.30 pm in the Community Room.

Chair to close the Parish Council meeting.

## Meeting of Little Snoring Playing Field Association

Following the Parish Council meeting on 18 Sept 2023

1. **Minutes** of last meeting (24 July) to be approved and signed.
2. **Financial business:** balance as at 31 August: £1660.45
3. **Other business**
  - i. To note that the wooden base of the plaque in front of a tree which residents had planted in memory of a long-term resident and friend had been damaged by the grass cutter. CGM are making arrangements for a replacement.