

# Little Snoring Parish Council

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To: G Brown (Vice-Chair), S Harvey, C Redford, L Spanton, A Talbot (Chair),  
Cc: S Aquarone (County Councillor), T FitzPatrick (District Councillor) SNT Fakenham

You are summoned to a **Meeting of the Parish Council**  
**on Monday 8 January 2024 at 7.30 pm** in the Community Room

Signed:

Date:

## AGENDA

Welcome

1. To consider **apologies** and reasons for absence.
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below.
3. **Minutes of the previous Meetings** (13 November) to be approved and signed.
4. To consider **co-opting** to fill the two vacancies.
5. **Matters arising:** Progress on items from previous meetings for information or reminders only.  
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
6. **The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**
- Issues raised by members of the public
  - Dog fouling on Kettlestone and Thursford Roads and the playing field. The District Council has been informed and will have stencils sprayed on the pavement in the vicinity of the school when the weather conditions are better. Residents are encouraged to report dog fouling direct to the District Council.
  - Lights and door bell cameras at Woods Place and the adjacent property are creating a nuisance to residents opposite on The Croft. The lights / door bell cameras are very sensitive and are triggered by wind, high vehicles and pedestrians (not just people approaching the doors) and the bright lights shine directly into the properties opposite. The District Council has been informed and some adjustments have been made but the disturbance continues. Is there anything further that can be done?

The Chair will re-open the meeting

## 7. Planning

### i. Applications received:

- a. NP/23/2696: Prior notification of proposed extension to an agricultural building - lean-to extension to store wooden potato boxes at **Little Snoring Airfield**. Link circulated.  
No objection submitted 2 January.

### ii. Decisions made by NNDC: None

## 8. Affordable Housing

- i. To note that an application for the Exception Housing Scheme development on Kettlestone Road will be submitted soon to the District Council and will go through the usual planning process.

## Little Snoring Parish Council

- ii. To note that in the Parish of Little Snoring 20 households are currently on the North Norfolk District Council's Housing List and have a local connection to the parish and directly adjoining parishes. These are households that are part of the community through current or former residence, work in the parish or close family living in the parish. There have been 6 Affordable Housing lettings in Little Snoring in the last twelve months.

### 9. Highways:

- i. Items to report: <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>

### 10. SAM2: Report

### 11. Financial Business

- i. **Bank balances** as at 29 Nov: Savings ac £8,000; Current ac £2,524.04.  
ii. **Receipts** since 30 Sept: Room hire £20; Lt Sn Charity £505 (for defib cabinet)  
iii. **Regular payments** since 30 Sept: Anglian Water £17; FT Gds Maintenance £350; CGM (playing field) £354.18; Opus Energy £21.41; Salary & on-costs.  
iv. **To approve the following payments**

to whom (details of payment)	Date	Chq no.	Amount
Andrew Deptford (defib cabinet)	20/11/23	100937	£606.00
Fakenham Prepress Solutions (newsletter Dec)	20/11/23	100938	£108.00
Futurform Ltd (picnic benches x 2)	30/11/23	100939	£378.00
Gary Youngs (replacing defib cabinet)	11/12/23	100940	£272.00
Gary Youngs (repairing elec meter cabinet)	11/12/23	100941	£94.40
Joanna Otte (expenses)		100942	£89.90
Countrystyle Recycling (bottle bank)		100943	£15.00
Fakenham Prepress Solutions (newsletter for Feb)		100944	£108.00
North Norfolk District Council (trade waste collection 2023/24: Playing Field/Community Room)		100945	£149.40
The Play Inspection Company Ltd		100946	£252.00

### 12. Presentation of the village and reports

- i. **Health and Safety:**
- a. **Defibrillator and cabinet.**
- To note that the defib cabinet touch pad stopped working making the defibrillator inaccessible. Fortunately the school was able to lend their defib to the person in need. The cost of a new cabinet was £505 + VAT. Little Snoring Charity generously paid to cover the net amount. Gary Youngs was able to open the broken cabinet, extract the defibrillator and then install the new cabinet.
  - To note that it was not possible to connect the heater in the cabinet because the electrical supply from the school was only 12v not the 240v required. However as it was confirmed that the previous cabinet did not have a heater it was decided not to go ahead with the costly electrical upgrade (approx. £400).
  - The defibrillator (which is owned by the East of England Ambulance Service) was due for an upgrade and new battery. Thank you to the Primary School for assisting with the pickup and return of the defibrillator.
  - The national emergency service database for defibrillators 'The Circuit' has been updated to show that the defibrillator is once again available for use.
- b. To consider the recommendations in the **Annual Playground Inspection Report** (circulated).
- c. Report (assets around the village)

## **Little Snoring Parish Council**

1. **Bus shelter** tiles and internal board of roof damaged to be repaired by Osier Developments: £1920 + VAT. Work due to start after mid-January.
2. **Car park** - potholes
3. **Green on Holt Road**
  - a. growth from stump behind notice board needs to be removed
  - b. Grass is encroaching on the path. Thank you to Stephen for applying herbicide.

### **13. Community Room**

- i. **Meter Box door** has been ripped off its hinges. Thanks to Gary Youngs for repairing it.
- ii. The **Church Coffee Morning** in December raised £300. The PCC thanks the Parish Council for the use of the Community Room.

### **14. Newsletter**

15. **Correspondence:** circulated as usual.

16. Next meeting on **Monday 11 March 2024** at 7.30 pm in the Community Room.

Chair to close the Parish Council meeting.

## **Meeting of Little Snoring Playing Field Association**

Following the Parish Council meeting on 8 January 2024

1. **Minutes** of last meeting (13 November) to be approved and signed.
2. **Financial business:** balance as at 30 November: £1705.45
3. **Other business**