

# Little Snoring Parish Council

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Present: Stephen Harvey, Sophie Kill, Liz Spanton, Andy Talbot (Chair),  
And two members of the public

## Meeting of the Parish Council on Monday 8 January 2024 at 7.30 pm in the Community Room

### MINUTES

Welcome

1. **Apologies** from Gary Brown (Vice-Chair), Catherine Redford, NCCllr Steff Aquarone and NNDCllr Tom FitzPatrick were accepted.
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below. None.
3. **Minutes of the previous Meetings** (13 November) were approved and signed.
4. It was agreed to **co-opt** Sophie Kill to fill one of the two vacancies.

Proposed by	Andy Talbot	Seconded by	Stephen Harvey	vote	all
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  - i. Declaration of acceptance of office for new councillor.
5. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
6. **The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**
  - Reports from District and County Councillors circulated via email.
  - Issues raised by members of the public
    - Dog fouling on Kettlestone and Thursford Roads and the playing field. The District Council has been informed and will have stencils sprayed on the pavement in the vicinity of the school when the weather conditions are better. Residents are encouraged to report dog fouling direct to the District Council.
    - Lights and door bell cameras at Woods Place and the adjacent property are creating a nuisance to residents opposite on The Croft. The lights / door bell cameras are very sensitive and are triggered by wind, high vehicles and pedestrians (not just people approaching the doors) and the bright lights shine directly into the properties opposite. The District Council has been informed and some adjustments have been made but the disturbance continues. It was also reported that lights from The Croft also shine into Woods Place. It was agreed to put an item in the newsletter asking people with external lighting to have it downward facing and to have consideration of neighbours and wildlife.
    - Litter. A member of the public reported that he over the course of a few days he and his wife had collected at least five bags of litter (mostly beer cans and some food wrappings) from around the village. He also reported a few hedges that encroaching on the roads and pavements (particularly on The Street and Kettlestone Road). It was agreed to put an item in the newsletter (and to write to specific households if the problem was not resolved).
    - Members of the public mentioned a number of potholes in various locations. There were asked to report them directly to Highways on the online form

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<https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem> so that the location can be pin-pointed on the map.

- Questions were asked about the Exception Housing Scheme on Kettlestone Road – if there was any further news, what surveys had been carried out and also pointing out that there were orange flags in the field and that a gap had been made in the hedge. The Clerk explained that the only information the Parish Council had received was that a planning application would be due soon. A member of the public queried the veracity of this statement as he had heard from an ex councillor that the results of surveys had been circulated. The Chairman responded saying that he objected to these insinuations. The Councillor (who owns the field) said that he had given permission for the developers to go on the field to carry out surveys – hence the flags and the gap in the hedge. The Clerk explained that the planning application would probably include all the surveys and would be available to view on the District Council website once the application was in the planning process – members of the public should look out for the notices by the site. The Parish Council would be notified via email as usual.
- It was noted that a resident had written to the NCCllr Graham Plant regarding the crumbling road surface at the junction of The Street / A148 and the poor ‘patching’ of the potholes. (Clerk to follow up).

The Chair re-opened the meeting.

### 7. Planning

#### i. Applications received:

- a. NP/23/2696: Prior notification of proposed extension to an agricultural building - lean-to extension to store wooden potato boxes at **Little Snoring Airfield**. Link circulated. No objection submitted 2 January. It was noted that this application had been WITHDRAWN.

#### ii. Decisions made by NNDC: None

### 8. Affordable Housing

- i. It was noted that an application for the Exception Housing Scheme development on Kettlestone Road would be submitted soon to the District Council and would go through the usual planning process.
- ii. A circular from the District Council reported that there were 2495 households needing a new home in the District. Of these: 184 are homeless or at threat of homelessness; 153 are living in insanitary, overcrowded housing or unsatisfactory housing; 232 need to move due to medical or welfare grounds (which includes disability); 66 homeless households who have nowhere else to go and are staying in temporary accommodation such as bed & breakfast. In the Parish of Little Snoring 20 households are currently on the North Norfolk District Council’s Housing List and have a local connection to the parish and directly adjoining parishes. These are households that are part of the community through current or former residence, work in the parish or close family living in the parish. There have been 6 Affordable Housing lettings in Little Snoring in the last twelve months.
  - a. The empty house on the front of The Croft was mentioned. It was believed that it had been sold last year.

### 9. Highways:

- i. Items to report: <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
  - a. Side-out pavement on Kettlestone Road

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## 10. SAM2:

- i. The SAM2 unit was on Holt Road near Crossways during November and December monitoring traffic speed and the volume of vehicles travelling from Fakenham towards Holt. From 20 November 2023 – 8 January 2024:
  - Total vehicles 290,234.
  - An average of 5,818 vehicles were recorded coming into the village per day.
  - The peak times of travel were 8 am to 9 am (average of 409 vehicles); and 12 pm to 1 pm (average of 546 vehicles).
  - The maximum speed was 85 mph at 1:45 am on 26 December.
  - The majority of vehicles were travelling below the speed limit which is 40 mph.
  - The 85<sup>th</sup> percentile speed (i.e. of 246,699 vehicles) was 40.3 mph; and the average speed was 33.6 mph.

## 11. Financial Business

- i. **Bank balances** as at 29 Nov: Savings ac £8,000; Current ac £2,524.04.
- ii. **Receipts** since 30 Sept: Room hire £20; Lt Sn Charity £505 (for defib cabinet)
- iii. **Regular payments** since 30 Sept: Anglian Water £17; FT Gds Maintenance £350; CGM (playing field) £354.18; Opus Energy £21.41; Salary & on-costs.
- iv. The **following payments** were approved:

to whom (details of payment)	Date	Chq no.	Amount
Andrew Deptford (defib cabinet)	20/11/23	100937	£606.00
Fakenham Prepress Solutions (newsletter Dec)	20/11/23	100938	£108.00
Futurform Ltd (picnic benches x 2)	30/11/23	100939	£378.00
Gary Youngs (replacing defib cabinet)	11/12/23	100940	£272.00
Gary Youngs (repairing elec meter cabinet)	11/12/23	100941	£94.40
Joanna Otte (expenses)		100942	£89.90
Countrystyle Recycling (bottle bank)		100943	£15.00
Fakenham Prepress Solutions (newsletter for Feb)		100944	£108.00
North Norfolk District Council (trade waste collection 2023/24: Playing Field/Community Room)		100945	£149.40
The Play Inspection Company Ltd		100946	£252.00

## 12. Presentation of the village and reports

- i. **Health and Safety:** Sophie Kill was appointed to carried out the regular check of assets around the village.
  - a. **Defibrillator and cabinet.**
    1. It was note that the defib cabinet touch pad stopped working making the defibrillator inaccessible. Fortunately the school was able to lend their defib to the person in need. The cost of a new cabinet was £505 + VAT. Little Snoring Charity generously paid to cover the net amount. Gary Youngs was able to open the broken cabinet, extract the defibrillator and then install the new cabinet.
    2. It was noted that it was not possible to connect the heater in the cabinet because the electrical supply from the school was only 12v not the 240v required. However as it was confirmed that the previous cabinet did not have a heater it was decided not to go ahead with the costly electrical upgrade (approx. £400).
    3. The defibrillator (which is owned by the East of England Ambulance Service) was due for an upgrade and new battery. Thank you to the Primary School for assisting with the pickup and return of the defibrillator.
    4. The national emergency service database for defibrillators ‘The Circuit’ has been updated to show that the defibrillator is once again available for use.

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- b. The recommendations in the **Annual Playground Inspection Report** (circulated) were considered. The Clerk was asked to get quotes for the repairs including repairing the rotten wood on the trim trail. It was agreed to remove the bench near the pre-school compound and fix one of the picnic benches in its place.
- c. Report (assets around the village)
  - 1. **Bus shelter** tiles and internal board of roof damaged to be repaired by Osier Developments: £1920 + VAT. Work due to start after mid-January.
  - 2. **Car park** (potholes) and **Path** on Holt Road (getting muddy). The Clerk was asked to get quotes from Longwater Gravel for supply and laying of suitable gravel e.g. Scottish pebbles for the path, and a sub base and 20 ml shingle for the car park.
  - 3. **Green on Holt Road**
    - a. growth from stump behind notice board needs to be removed
    - b. Grass is encroaching on the path. Thank you to Stephen for applying herbicide.

### 13. Community Room

- i. Thanks to Gary Youngs for repairing the door on the **meter box** which had been ripped off its hinges.
- ii. The **Church Coffee Morning** in December raised £300. The PCC thanks the Parish Council for the use of the Community Room.
- iii. It was reported that the water pressure to the kitchen sink was very low. The Clerk was asked to get a plumber to look at it.

### 14. Newsletter

- i. Litter, hedges, dog fouling, outside lighting

15. **Correspondence:** circulated as usual.

16. Next meeting on **Monday 11 March 2024** at 7.30 pm in the Community Room.

Meeting closed at 8:30 pm

### Meeting of Little Snoring Playing Field Association

Following the Parish Council meeting on 8 January 2024

- 1. **Minutes** of last meeting (13 November) were approved and signed.
- 2. **Financial business:** balance as at 30 November: £1705.45
- 3. **Other business**

Meeting closed at 8:30 pm